



2 Lindsay Road, Branksome Park, Poole, Dorset, BH13 6AR

01202 768769

pussnbootsdynursery@hotmail.co.uk

15/30-hour funding and tax-free childcare policy

15-30-Hours family working funding

Children in the term after they are 9 months old in England may be entitled to 30 hours family working government funding per week and the maximum number of funding that can be claimed is 38 weeks. These hours can be stretched throughout the year.

Children who are not eligible for family working extended offer of 30 hours will be eligible for 15 hours in the term after they have turned three years.

Will my child be eligible?

Your child will be eligible for 15 or 30 hours if:

- Your child is 9 months old, and you can claim the term after they are this age (term dates are 1st Jan 1st April and 1st Sept)
- You, and any partner, must each expect to earn (on average) at least £167 per week (equal to 16 hours at the National Minimum or Living Wage).
- If you, or your partner, are on maternity, paternity, or adoption leave, or you're unable to work because you are disabled or have caring responsibilities, you could still be eligible.
- Eligible working families can get up to 30 hours childcare.
- 15 hours of childcare is available for **all** families in England (the term after they are three years)

To check your eligibility please go to the following website: <https://www.beststartinlife.gov.uk/>

Tax-free Childcare

From September 2017 Tax-Free childcare will help working parents with the cost of childcare offering up to £2,000 per child per year, or £4,000 if a child is disabled. You will be able to open an on-line account to pay for your childcare costs with a registered childcare provider and for every £8 you pay, the government will add £2.

Parents can use Tax-Free Childcare alongside the 15- and 30-hours government Childcare schemes. Parents can't use Tax-Free Childcare at the same time as they receive childcare vouchers, Universal Credit, or tax credits. However, 30 hours childcare can be received alongside these schemes.

When you apply, you'll be considered for both these services through the same application. You'll only be asked to decide which support you want if you're on tax credits or using a childcare voucher or salary sacrifice

scheme. You should check what help you could get with childcare costs, using the Childcare Calculator. This will help you decide which support is best for you.

How do you apply for Tax-Free or 30 hours government funding Early Learning?

It is important that you check your eligibility **before the start of the term in which you wish to claim**

For example, if your child is due to start their 3-year-old place in April 2025 you can check your eligibility the term before from January 2025– March 2025. If you do not find out that you are eligible (or you do not become eligible) before 1st April, you would not be able to claim until the term after, in this example, that would be September 2025.

You can apply online for both **Tax-Free Childcare and 15/30 Hours Free Childcare** at: <https://www.childcarechoices.gov.uk/>

You will need (for you and your partner, if you have one):

- National Insurance number
- If you're self-employed, your Unique Taxpayer Reference
- The date you started, or are due to start work
- Details of any other government support you get

At the end of the application process, you will have a childcare service account. In the 'secure messages' section of your account, you will receive messages about your eligibility.

If you are eligible for 30 hours, you will receive an 11 digit 'eligibility code' for your child. You will need to bring this code (along with your National Insurance number and your child's birth certificate or passport) to nursery so that we validate your child's eligibility with the Local Authority and confirm your place. This has to added on the BCP Parents declaration form that has been attached to this funding policy.

Every three months HMRC will prompt you to reconfirm your details as entered on your initial application. If you do not do this then you will receive a message telling you that your eligibility has lapsed. Although you will no longer be eligible you may be able to retain your childcare place for a short period; this is known as the grace period. You will need to discuss this with nursery. You will still be able to access the universal 15 hours. **This is a parental/carers responsibility, and the Nursery cannot be responsible for any reminders.**

Attendance

As a provider, we must inform Bournemouth, Poole and Christchurch council of any frequent poor attendance.

Please be advised that the above is based on our current free entitlement offering as set out. Puss 'n' Boots is open for 51 weeks of the year and we would like to allow parents to access the funded hours for the 51 weeks that we are open, rather than just term time only. This allows parents more flexibility throughout the year, and they do not then receive a large invoice for the weeks/months that are school holidays. We therefore ensure that your funded hours are **stretched throughout the term** to cover the holidays. Dependent on the length of the term the funded hours may vary i.e. the summer term is longer than the spring term and **therefore your invoices will vary.**

How will Puss 'n' Boots deliver the 30 hours and 15 hours (38 weeks per annum)

15/30 hours entitlement for 38 weeks per annum	
Morning session	8.45-12.45 pm
Afternoon session	1.45-5.45 pm
Full day	8.45-5.45pm

Enhanced Care for funded hours

The government funding covers the basic cost of delivering the Early Years foundation for your child. Therefore, all the important elements such as food and toiletries as well as those enriching and outstanding experiences that Puss 'n' Boots provide are not covered in the funding provided from the government. The following list is not a requirement for Early Years Foundation Stage delivery, but they significantly enhance the quality of care.

We have broken the enhanced care into separate sections, and these sections would be the subheadings on your invoice from January 2026:

Please see the rates for each session:

Food	Full day	Morning	Afternoon
	£7.00 Not including Lunch	£3.00 Not including lunch	£5.00

Food –

We will provide:

- Healthy and nutritious snack that will be offered during the morning and afternoon
- Healthy and nutritious two course lunch and tea
- Baking activities and cooking lessons
- A member of the team spent shopping for the items listed above and preparing snacks and meals four times a day.
-

Please see the rates for each session:

Non-Food Consumables	Full day	Morning	Afternoon
	£5.00	£3.00	£4.00

Non-Food Consumables –

We will provide:

- sensitive wipes
- suncream
- nappy cream,
- nappy disposal
- bedding and cleaning of bedding regularly
- aprons to cover your child's clothing
- washing and drying bibs and flannels
- Parents communication app – Tapestry
- Enhanced parent delivery and feedback
- Additional staff training above the requirements – speech and language courses/SEND training
- Small group interventions
- Ad hoc parent's evenings and support calls
- Staffing for trips

Please see the rates for each session:

Additional Activities	Full day	Morning	Afternoon
	£6.00	£5.00	£5.00

Additional Activities

We will provide:

- Extra-curricular clubs regularly for your child: Music and movement, casa camp, sensory classes, cookery classes
- Themed craft depending on the topic and the children's interest
- Gardening activities
- Mud kitchen and nature play areas
- Scooters/bikes and trikes
- Outdoor space maintenance
- Sensory play
- Extra-curricular activities for example: watching the ducks hatching, watching the caterpillar cycle.
- Parent information evenings
- Trips for example seaside, library, oceanarium etc
- School transitions trips and teacher visits
- Seasonal parties and gifts – Christmas party, leavers party
- High quality arts and crafts materials (glitter/sequins etc)
- Sensory play trays
- Food play

Please see the rates for each session:

Additional, privately paid hours	Full day	Morning	Afternoon
	£1.00	£3.00	£4.00

Additional, privately paid hours

- Hours not covered by the funding will be chargeable.

Please see the rates for each session:

All packages	Full day	Morning	Afternoon
All packages total per session – Listed above	£23.00 with hot lunch £19.00 with packed lunch	£18.00 including hot lunch £14.00 with packed lunch	£18.00 including tea

Early years Foundation Stage only provides the minimum requirements for early years care and education. However, Puss 'n' Boots Day Nursery invest far more into ensuring children have a rich, high quality early years' experience. With parents choosing to pay for the items and experiences listed above, these valuable experiences, trips, learning resources and comforts are possible.

The revised guidance explicitly states that many of the services we currently offer during our regular day at Puss 'n' Boots are not covered by the funding. Therefore, we have considered carefully whether to reduce the quality of our provision of the funded hours, or request support from our families through this non-mandatory fee.

We are absolutely committed to maintaining our standards of service where families are not expected to provide anything additional for their child whilst at Nursery and all our children have access to the same range of additional opportunities on offer. In order to maintain these levels, we hope all our families will continue their support by agreeing to the Enhanced Provision Fee.

If parents/carers are eligible for the deprivation entitlement, Puss 'n' Boots wish to support these families and are welcome to speak with the management team regarding further costings.

If you would struggle or are unable to pay the enhanced care charge, please feel able to discuss this with Kirsty or Fiona

Should you wish to withdraw your consent to the Enhanced Provision, please provide written notice, giving at least eight weeks' notice prior to the end of term for the following term. Once this notice has been provided, a meeting will be arranged with one of our Senior Management Team to discuss the implications on the future provision for your child.

Exceptional Education

Happy children, growing and learning together is what Puss 'n' Boots encompasses. We are proud that we provide a safe, supportive, creative, and joyful environment in which your child can explore and discover the world. Our main goal is to foster the skills that are at the foundation of a life of happiness and success: cooperative and individual problem solving, analytical thinking, emotional intelligence, and empathy and cultural competence alongside early literacy and math skills and real-world preparation. The starting point is 'play' and expertly guided investigations that grow from the children's own interests and engage a passion for discovery and learning.

Please can we ask that you sign this policy below and return it with your BCP funding form. Please note that we are required to see the original copy of the child's ID listed on the BCP funding form. Please do not bring in copies or send copies of the child's ID.

Parent/guardian name: Date

Confirm that I have received information regarding the 15/30-hour government funding from Puss 'n' Boots Day Nursery and agree to all terms and conditions including payment of the non-mandatory Enhanced Provision Fee

Signed

(Please hand this sheet back to nursery with your completed BCP form)